



TOWN OF TEWKSBURY

300 CHANDLER STREET
TEWKSBURY, MASSACHUSETTS 01876

Board of Library Trustees

Joseph Frank, Chairman

Meeting: 9/13/16

Time: 6:45 p.m.

Place Tewksbury Public Library

Members present: Joseph Frank, Patrick Joyce, Patricia Pino, Lori Carriere, Gene Walsh and Paige Impink.

Also Present: Diane Giarrusso, Jeannine Briley

The meeting was called to order at 6:45 p.m. by Chairman Joe Frank.

Minutes:

A motion was made by Gene Walsh, seconded by Lori Carriere to accept the minutes of 6/14/16. The motion was passed unanimously.

Director's Comments:

- HVAC malfunctioned this summer, (mechanical issues) but thankfully didn't have to close.
- New Town Facilities Manager Vinnie Bomal started early August. He will be a resource for Joe and the Director. Vinnie also complimented the Trustees on maintaining the building.
- Masquerade Mini Golf is October 22 & 23rd.

A motion was made by Gene Walsh, seconded by Paige Impink to approve the Friends of the Library request to close and use the Library on Saturday, October 22, 2016 from 1:00pm to 9:00pm and Sunday October 23, 2016 from 10:00am to 4:00pm for the purpose of the annual Mini Golf Fundraiser. The motion was passed by unanimously.

- We received \$1,500 grant from Walmart for large purchases. The Friends have adopted the Community Garden. They are going to allow the garden to use their raffle permit and are planning to do one in the spring to benefit the Community Garden. Jeannine Briley is the staff liaison to the Community Garden volunteers.
- We are open 7 days a week. In terms of foot traffic a couple of hundred people came in on the 1st Sunday afternoon. We hired 4 part time people for the new hours. Other staff members will receive time and half to work Sundays.

Paige Impink suggested sending out an email to the Superintendent about the Library being open the additional hours. Diane Giarrusso will do so.

- Teen open house next Wednesday September 21, 2016 from 4 to 8pm. The Friends will be providing cider & cookies.
- The Director was asked to serve on a State Aid Task Force about the waiver section, and meetings start next month.

Members Comments:

Lori Carriere has the report from the Friends:

- Mini Golf is a go; they have \$4,400 in sponsors so far. They are not going to do a 50/50 raffle this year.
- Community Garden doing some kind of raffle to raise money in the spring.
- The Friends are making about \$162 every two weeks with the online book sale.

Additional comments:

- Lori Carrier had a question about the movie shade screen. Director said yes we have one but it has to be professionally mounted and connected by an electrician.
- Paige Impink reported that they are in the process of getting the elementary school libraries up and running which will make K through 12 having fully functional libraries.
- Pat Pino made a comment about the Teen Area looking super!
- Molly plans to apply for an LSTA grant for the Teen Department 2017.
- Gene Walsh commented on 9/11 being very successful and Joe did a great job.
- The Director did get 3 quotes from Mazmanian Flooring, Keith Anderson and All Floorz. All Floorz came in lowest and we are starting a contract with them. We are going with a multi colored carpet tile.

Future Meetings:

10/11/16

11/15/16

12/13/16

Adjourn:

A motion was made by Paige Impink, seconded by Patrick Joyce to adjourn the meeting. The motion was passed by unanimous vote and the meeting adjourned at 7:19p.m.

Respectfully submitted,

Approved minutes by BLT on 10/11/16

Date

Attached: Director's Report

Handouts: Library Statistics, TPL Community Garden Photos